



A Guide for Classroom Coordinators

What is Fun Run? Fun Run is E.P. Rayzor PTA's spring fundraiser. It takes place outside around a track. Children come outside by grade and then by class and complete laps. Healthy competition is encouraged.

How is money raised? Parents donate through support of their child as a direct donation. Businesses support with sponsorships and donations. Money is raised through fun additions such as silly string, shout outs, and candygrams.

What does the money go toward? Fun Run monies are donated to support technology such as iPads, projectors, etc. for the classrooms.

What is the kick-off rally? A week prior to Fun Run the school officially kicks off the event with a pep-rally. Each grade has a grade level chant, classes wear class colors, a poster is made by each class, and many fun activities and skits take place to generate excitement for the upcoming week's activities. This year pep rally takes place on April 24th at 1:30pm.

What responsibilities does the classroom coordinator have at the kick-off rally? Classroom coordinators should speak with their teacher to determine if they need any assistance with class colors, posters, or teaching children the grade level chant. Your teacher may need other assistance in preparation but it is likely that they are tracking what is needed and have worked it into their class time schedules.

What is Spirit week? Spirit week starts the Monday of Fun Run week – April 27th. During this week every day has a theme for fun (see sidebar for details). Students are encouraged to show their school spirit.

What happens during Spirit week? During school spirit week students have the opportunity to have crazy hair, wear inside out clothing or pajamas, show off their class colors and end the week with the Fun Run.

What is a class color? How do I know what ours is? Each class has been assigned a color. Some colors may be the same as each grade level was assigned the same set – for example a 2nd grade class and 5th grade class may both be red. That's ok! There are not duplicate colors amongst the grades. Your teacher will most likely have chosen a name that corresponds with this color for his/her classroom. Those class colors come into play on Thursday of Spirit week and Friday of Fun Run! On Friday children are encouraged to wear tennis shoes and good running shorts/pants. T-shirts are given to each student by the PTA and will be available in their classrooms on Friday May 1. It is encouraged for classroom coordinators to be very involved in helping the teachers on Fun Run day.



E.P. Rayzor Fun Run 2015

“Run with the Pack”

May 1, 2015

Kick off Rally April
24, 2015

Spring PTA Fundraiser

- Direct Donations
- Sponsorships
- Silly String
- Shout Outs
- Candygrams

Volunteers Needed

- Planning Committee
- Pep Rally
- Event Support
- Candygrams
- Mystery Event
- ...And More!

Spirit Week April 27-May 1

- Mon – Crazy Hair
- Tues – Inside Out
- Wed – Pajamas
- Thurs – Class Colors
- Fri – FUN RUN

Volunteer Sign up begins
April 20th and is available
at this link:

www.SignUpGenius.com/go/10C0F48ADAA2EA0FB6-wolf1/13434376

You may also coordinate with your teacher for some of your class colors to be worn on Friday. In the past classes have done things in their class colors like bandanas, sweatbands, etc. Please coordinate with your teacher as to what he/she wishes for his/her class. You can decide if you'd like to ask all parents to pitch in or you can take it on yourself. Nothing HAS to be done. This is optional. Don't feel as if you are required. However, if you love this kind of thing, be creative! Show some spirit and HAVE FUN!

What is a Candy gram? Candy grams will be sold for \$1.00 at lunch by the PTA April 27-30. There are 500 candy grams available approximately 20-25 per lunch period. This year's theme is to give a candy gram to someone who has used or has G.R.I.T. Our theme is "Smarties" and each baggie has a hang tag to fill out a message on and will be delivered by end of day.

When is Fun Run day? Fun Run day is Friday May 1. Fun Run lasts from approximately 8:30am – 12:30pm.

What happens on Fun Run day? Fun Run day is a busy day. The morning kicks off with setup of the track/field. The kids come out to do their laps by grade. Shout Outs take place during the run. Everyone goes to lunch. Then, our mystery event kicks off with the addition of special guests and Silly String! As you can imagine, it takes many volunteers to pull this off. Parents are encouraged to attend and volunteers are always appreciated.

What responsibilities does the classroom coordinator have on Fun Run day? T-shirts are delivered by the PTA for the children. Speak with your teacher, it may be helpful for you to be in the classroom to help with preparations. Of course, it also depends on what your class has decided to add to their show of spirit for the day. **Classroom Coordinators and 2-3 additional parent volunteers from your class are responsible for marking their children's t-shirts as they run by with a washable marker to keep track of laps.** You will check in with the volunteer coordinator table the day of the event and let them know you are there to represent your class.

What times are the different grades running?

K: 8:30-9am

1: 9:10-9:40am

2: 9:50-10:20am

3: 10:30-11am

4: 11:10-11:40pm

5: 11:50-12:20pm

Note: Field Day (put on by the PE teachers) is also ran same day as Fun Run. Classes will run through the Field Day games/stations while other classes are running their laps.

What is the Mystery event? The Mystery Event is the culmination of Fun Run Day. It includes silly string purchases to spray Mrs. Dunlevy or Mrs. Bozeman. The Argyle Fire Department will come and spray them off with the fire hoses. We also have cyclists visiting this year as a stop on their course. During this time we hope to announce the winners of the trophies for laps and monies raised.

Are there teacher incentives? Yes. Teachers can earn 10% of their class money raised to be given toward Lakeshore purchases. The Top 5 in the school will be given a gift card to Cici's Pizza.

Is there a reward for the class that collects the most money? Yes, the class that raises the most money will be given Game On Party. The class that runs the most laps will be given a trophy and a popsicle party.

What other rewards are there? 5th grade incentive for outgoing E.P. Rayzor students will be earning a donation to Harpool Middle School (in honor of our graduating class) of 25% of what the 5th grade students collect with a minimum \$500 donation from PTA to Harpool, maximum \$1000.

How can we assist the PTA in communications about this fundraiser? Please pass along ALL correspondence from the PTA in a timely manner and encourage your parents, with whom you have a more personal relationship, to attend Fun Run as a volunteer as well as a parent, donate, and support the cause. Support your teacher by communicating with him/her about their wishes/needs for their class.

How do we sign up to volunteer? Volunteer sign up is active on April 20th and can be found at this link: www.SignUpGenius.com/go/10C0F48ADAA2EA0FB6-wolf1/13434376

Questions? Email Danielle Hamblin, president@eprayzorpta.org or Linelle Wolpa, wolpa@verizon.net.